



Universidad de Valladolid

APPLICANT'S GUIDE

ICM – UVa

INTRODUCTION – ERASMUS + PROGRAMME

Erasmus+ is the EU Programme in the fields of education, training, youth and sport for the period 2014-2020.

Projects under this Action promote transnational mobility activities targeting students and academic and administrative staff aiming to:

- Support students in the acquisition of learning outcomes (knowledge, skills and competences) with a view to improving their personal development, their involvement as considerate and active citizens in society and their employability in the European labour market and beyond
- Support the professional development of those who work in Higher Education
- Enhance notably the participants' foreign languages competence
- Raise participants' awareness and understanding of other cultures and countries, offering them the opportunity to build networks of international contacts, to actively participate in society and develop a sense of European citizenship and identity
- Increase the capacities, attractiveness and international dimension of universities
- Ensure a better recognition of competences gained through the learning periods abroad
- Enhance the attractiveness of higher education in Europe
- Support the internationalisation, attractiveness quality, equity of access and modernisation of higher education institutions outside Europe in view of promoting the development of Partner Countries
- Promote the development and external policy objectives and principles including national ownership, social cohesion, equity, proper geographical balance and diversity. Special attention will be given to the least developed countries as well as to disadvantaged students from poor socio-economic backgrounds and to students with special needs

All the information concerning the Erasmus + Programme can be found in: http://ec.europa.eu/programmes/erasmus-plus/sites/erasmusplus/files/files/resources/erasmus-plus-programme-guide_en.pdf



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INTERNATIONAL CREDIT MOBILITY PROJECT COORDINATED BY THE UNIVERSITY OF VALLADOLID:

This project coordinated by the University of Valladolid since 2015 is financed by the European Commission, through the Erasmus + Programme. Its main objectives are to establish cooperation links with partner countries as well as to exchange undergraduate, master and doctorate students and academic / administrative staff from the University of Valladolid and the Partners

The Partners are:

Belize

- University of Belize (UB)

Egypt

- Arab Academy for Science and Technology and Maritime Transport (AASTMT)
- Cairo University (CU)

Fiji

- Fiji National University (FNU)
- The University of the South Pacific (USP)

Jamaica

- The University of the West Indies, Mona Campus (UWI)

Papua New Guinea

- University of Technology (UNITECH)

South Africa

- Durban University of Technology (DUT)
- University of Western Cape (UWC)

Tunisia

- University of Sfax (USfax)
- Ecole Nationale d'Ingénieurs de Carthage (ENIC)

Vietnam

- Vietnam National University – Hanoi University of Science (VNU-HUS)

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CONTACT PERSONS:

The contact persons at the universities are:

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VNU-HUS	Vu Van Manh	yuvanmanh@hus.edu.vn

AREAS OF STUDY

All the areas of study are eligible within this project. However, you should contact your home university in order to check the priority areas.

CALLS FOR MOBILITY GRANTS:

The first Call for grants will be opened from March 1st until April 20th, 2017. It is opened for undergraduate, master and doctorate students, as well as for academic and teaching staff.

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DISTRIBUTION OF SCHOLARSHIPS:

COUNTRIES	UNIVERSITIES	Nº OF GRANTS FOR STUDENTS	Nº OF GRANTS FOR ACADEMIC / ADMINISTRATIVE STAFF
BELIZE	UB	4	4
EGYPT	AASTMT / CU	4	4
FIJI	USP / FNU	4	3
JAMAICA	UWI	4	1
PAPUA NEW GUINEA	UNITECH	4	5
SOUTH AFRICA	UWC / DUT	10	2
TUNISIA	ENIC / USfax	4	2
VIETNAM	VNU-HUS	6	6

CANDIDATE ELIGIBILITY CRITERIA:

In order to be eligible, undergraduate, master and doctorate candidates must meet the following requirements:

Must be officially enrolled in one of the Partner universities in studies leading to a recognised degree (undergraduate, master or doctorate):

- Undergraduate candidates: must be officially enrolled in a Degree / Bachelor at the sending institution; must have completed at least one year of their studies; the area of study chosen by the students for their mobility at the UVa must be relevant to the Degree / Bachelor at their home university.
- Master candidates: must be officially enrolled in a Master at the sending institution; the area of study chosen by the students for their mobility at the UVa must be relevant to the Master at their home university.
- Doctorate candidates: must be officially enrolled in a Doctorate at the sending institution; the area of study chosen by the students for their mobility at the UVa must be relevant to the Doctorate at their home university.

Traineeships are not eligible under this project.

In order to be eligible, applicants for academic or administrative (“staff”) stays must meet the following requirements:

Staff candidates (Teaching and Administrative) must be staff working in the sending institution.



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AMOUNT OF THE GRANT

The Erasmus+ ICM grants cover the following:

- One return trip from your country to the host university.
In all instances, the point of arrival will be the UVa
- Grant:
 - Students (undergraduate, master, doctorate): 800 euros / month
 - Staff (academic and administrative): 160 euros/day
- Academic fees at the host university
- Medical insurance: full medical insurance policy covering illness, accidents, and repatriation in the event of death.

SUBMISSION OF GRANT APPLICATION

Applications for grants should be made through the webpage <https://www5.uva.es/uvamobplus/> and the whole process is conducted **online** (applications may not be submitted by either fax or email).

In order to apply for the grant, it is important to follow these steps:

1. Check the eligibility criteria so as to ensure that you meet the requirements to apply for the grant.
2. Check the distribution of grants by countries and universities. You should also contact your university to check the priority areas
3. Check the courses available at the UVa. You may only apply for a grant for study programmes for the courses listed.
4. Check the information concerning the documents to be submitted when applying for the grant. All the required documents must be scanned and uploaded with the application.
5. All the required documents must be submitted in English. In order to facilitate submission of documents in English

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EVALUATION OF APPLICATIONS AND AWARDING OF GRANTS

Once the period for submission of applications has concluded, home universities shall conduct a check to ensure that candidates meet the formal requirements and that documents are in order and have been submitted in full before proceeding to validate candidates. Those candidates who are validated shall then form part of the selection process.

During the first stage of the selection process, host and home universities will assess the applications. The evaluation will be made according to the following criteria:

- Academic performance (Bachelor and Master): 60% (0-100)
- Teaching / research background (Doctorate and Teaching Staff): 60% (0-100)
- Professional background (Administrative Staff): 60% (0-100)
- Motivation (for all candidates): 20% (0-100)
- Relevance of the proposal (for all candidates): 20% (0-100)

If any academic offer has special language requirements it will be indicated the call. Language requirements are not a selection criterion but a requirement sine qua non.

If the candidate comes from a disadvantaged socio-economic background it must be indicated in the evaluation (there is a specific question). During the final selection, with equivalent academic level, preference should be assigned to students from disadvantaged backgrounds.

All candidates (selected, rejected and waiting list) will be communicated the results after May 23, 2017.

DOCUMENTS REQUIRED TO APPLY FOR A GRANT:

In order to apply for a grant, a scanned copy of the various documents described below should be uploaded. Some of these are general documents, common to all types of grant, whereas others are specific to each type of grant.

General documents to be submitted by all applicants:

- Photo
- Passport or national identity document
- Curriculum vitae, following the EUROPASS model
<http://europass.cedefop.europa.eu/es/documents/curriculum-vitae>
- Letter of recommendation
- Transcript of Records (for undergraduate / master / doctorate students). In the case of undergraduate candidates, certificates should clearly show that applicants have



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- completed the first year of their university studies
- Certificate of enrolment at the home university
 - Certificates accrediting language skills.
 - Signed proposal
 - Letter of invitation (only for staff)
 - If you are in an unfavourable financial or social situation, you should submit documents accrediting that this is the case.
 - Disabled students should submit a document as a proof of their disability
 - Letter of motivation

DEADLINE FOR SUBMISSION OF APPLICATIONS:

The period for submission of applications commences on 1 March and concludes 20 April 2017 (23:59 CET)

GENERAL CONTACT INFORMATION:

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Contact Person in our Partner Institutions:

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